



## OB HOLDINGS BERHAD

202301020810 (1514732-P)  
(Incorporated in Malaysia)

### ADMINISTRATIVE NOTES FOR THE THIRD ANNUAL GENERAL MEETING OF OB HOLDINGS BERHAD ("THE COMPANY") ("3<sup>RD</sup> AGM" OR "MEETING")

**Day and Date** : Thursday, 19 November 2026

**Time** : 11:00 a.m. or at any adjournment thereof

**Venue** : Orenda 2, Level 1, Mercure Selangor Selayang, No. B-G-12, Dataran Emerald, Jalan PS 11, Prima Selayang, 68100 Batu Caves, Selangor

#### REGISTRATION ON THE DAY OF THE 3<sup>rd</sup> AGM

- Registration will commence at 10.00 a.m. on Thursday, 19 November 2026 and will remain open until the conclusion of the 3<sup>rd</sup> AGM or such time as may be determined by the Chairman of the meeting.
- Please present your original MyKAD or Passport (for non-Malaysians) to the registration staff for verification purposes. Please ensure your original MyKAD or Passport is returned to you thereafter. Please take note that no person will be allowed to register on behalf of another person, even with the original MyKAD or Passport of that person.
- Upon verification, shareholders (or "members") or proxies are required to write their names and sign on the Attendance List placed on the registration table. Shareholders or proxies will also be given the wristband for voting purposes.

#### ENTITLEMENT TO PARTICIPATE AND APPOINTMENT OF PROXY

Only a member whose name appears on the Company's Record of Depositors as at **12 November 2026** shall be entitled to attend, participate, speak and vote (collectively "participate") at the 3<sup>rd</sup> AGM or appoint proxy(ies) to participate on his/her/its behalf.

The appointment of proxy(ies) may be made in hard copy form or by electronic form in the following manner and must be received by the Company not less than forty-eight (48) hours before the time appointed for holding the 3<sup>rd</sup> AGM or adjourned general meeting at which the person named in the appointment proposes to vote, otherwise the Proxy Form shall not be treated as valid:-

- In hard copy form  
By hand or post to the Share Registrar of our Company, Vistra Investor & Issuing House Services Sdn Bhd (formerly known as Tricor Investor & Issuing House Services Sdn. Bhd.) at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Wilayah Persekutuan or alternatively, to the designated drop box located at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Wilayah Persekutuan.
- By electronic form  
The procedures to submit your proxy form electronically via Vistra Share Registry and IPO (MY) portal ("Vistra SRMY Portal") are summarised below:

| Procedure                                                             | Action                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
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| <b>i. <u>Steps for Individual Shareholders</u></b>                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Register as a User at Vistra SRMY Portal                              | <ol style="list-style-type: none"> <li>1. Visit the website at <a href="https://srmy.vistra.com">https://srmy.vistra.com</a>.</li> <li>2. Click "Register" and select "Individual Holder" and complete the New User Registration Form.</li> <li>3. For guidance, you may refer to the tutorial guide available on the homepage.</li> <li>4. Once registration is completed, you will receive an email notification to verify your registered email address.</li> <li>5. After verification, your registration will be reviewed and approved within one (1) working day. A confirmation email will be sent once approved.</li> <li>6. Once you receive the confirmation, activate your account by creating your password.</li> </ol> <p><i>If you are an existing user with Vistra SRMY Portal or our TIH Online portal previously, you are not required to register again.</i></p>                                                                                                                                                              |
| Proceed with submission of proxy form                                 | <ol style="list-style-type: none"> <li>1. After the release of the Notice of Meeting by the Company, login with your email address and password.</li> <li>2. Select the corporate event: "<b>OB HOLDINGS BERHAD 3<sup>RD</sup> AGM</b>".</li> <li>3. Navigate to the 3 dots at the end of the corporate event and choose "<b>SUBMISSION OF PROXY FORM</b>".</li> <li>4. Read and agree to the Terms and Conditions and confirm the Declaration.</li> <li>5. Indicate the total number of shares assigned to your proxy(s) to vote on your behalf.</li> <li>6. Appoint your proxy(ies) and insert the required details of your proxy(ies) or appoint the Chairman as your proxy.</li> <li>7. Indicate your voting instructions – FOR or AGAINST or ABSTAIN.</li> <li>8. Print the proxy form for your record.</li> </ol>                                                                                                                                                                                                                         |
| <b>ii. <u>Steps for Corporation or Institutional Shareholders</u></b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Register as a User at Vistra SRMY Portal                              | <ol style="list-style-type: none"> <li>1. Visit the website at <a href="https://srmy.vistra.com">https://srmy.vistra.com</a>.</li> <li>2. Click "Register" and select "Representative of Corporate Holder" and complete the New User Registration Form.</li> <li>3. Complete the registration form with your personal details.</li> <li>4. Once registration is completed, you will receive an email notification to verify your registered email address.</li> <li>5. After verification, your registration will be reviewed and approved within two (2) working days. A confirmation email will be sent once approved.</li> <li>6. Once you receive the confirmation, activate your account by creating your password.</li> </ol> <p><i>Note: The representative of a corporation or institutional shareholder must register as a user in accordance with the above steps before he/she can subscribe to this corporate holder electronic proxy submission. Please contact Vistra if you need clarification on the user registration.</i></p> |

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| Proceed with submission of proxy form | <ol style="list-style-type: none"> <li>1. Login to <a href="https://srmy.vistra.com">https://srmy.vistra.com</a> with your email address and password.</li> <li>2. Select the corporate event: “<b>OB HOLDINGS BERHAD 3<sup>RD</sup> AGM</b>”.</li> <li>3. Navigate to the icon “&gt;” at the end of the corporate event.</li> <li>4. Read and agree to the Terms and Conditions and confirm the Declaration.</li> <li>5. Select the corporate holder’s name.</li> <li>6. Proceed to download the submission file.</li> <li>7. Prepare the file for the appointment of proxy(ies) by inserting the required data.</li> <li>8. Proceed to upload the duly completed proxy appointment file.</li> <li>9. Select “<b>Confirm</b>” to complete your submission.</li> <li>10. Print the confirmation report of your submission for your record.</li> </ol> |
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#### NO RECORDING OR PHOTOGRAPHY

By participating at the 3<sup>rd</sup> AGM, you agree that no part of the 3<sup>rd</sup> AGM proceedings may be recorded, photographed, stored in any retrieval systems, reproduced, transmitted or uploaded in any form, platform or social media or by any means whether it is mechanical, electronic, photocopying, recording or otherwise without the prior written consent of the Company. The Company reserves the right to take appropriate legal actions against anyone who violates this rule.

#### ENQUIRY

If you have any enquiries on the above, please contact the Share Registrar during office hours on Mondays to Fridays from 8.30 a.m. to 5.30 p.m. (except on public holidays):

| VISTRA INVESTOR & ISSUING HOUSE SERVICES SDN BHD<br>(FORMERLY KNOWN AS TRICOR INVESTOR & ISSUING HOUSE SERVICES SDN. BHD.) |                                                                  |                                                                                         |
|----------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| Telephone Number                                                                                                           | General Line                                                     | 603-2783 9299                                                                           |
| Email                                                                                                                      | <a href="mailto:is.enquiry@vistra.com">is.enquiry@vistra.com</a> |                                                                                         |
| Contact Person                                                                                                             | Zulhafri Abdul Rahman                                            | 603-2783 9289<br><a href="mailto:Zulhafri@vistra.com">Zulhafri@vistra.com</a>           |
|                                                                                                                            | Zaqwan Syahmi Sarman                                             | 603-2783 9283<br><a href="mailto:Zaqwan.Syahmi@vistra.com">Zaqwan.Syahmi@vistra.com</a> |